



EMPLOYMENT OPPORTUNITY

Post-secondary education counsellor

THE FNEC: A KEY PARTNER IN THE EDUCATIONAL SUCCESS OF FIRST NATIONS

At the FNEC, we support First Nations communities in the implementation of a full education system that respects their culture, values and identity. We take pride in being part of quality education development under complete First Nations jurisdiction in a spirit of collaboration, respect, sharing and commitment.

The FNEC is a welcoming, and inspiring working environment at the leading edge of technology where innovation is highly valued. Our team of professionals is receptive to the needs of member communities, and successfully meets challenges with perseverance, creativity and dedication to the mission of the organization.

Employment status: Contract employee

Hours/week: 36.25 in winter and 32 in summer

Workplace: Wendake

Start date: As soon as possible

Duration: Two-year fixed-term contract

Annual salary: Between \$49 146 and \$69 950, according to FNEC's salary scale

Work description

The FNEC is looking for a counsellor to ensure post-secondary project funding available to First Nations communities is effectively managed. The counsellor assists the communities in developing post-secondary training initiatives and program management policies. The counsellor also plays a key role in establishing and maintaining contact with post-secondary education coordinators and leaders in the communities, and supports the communities in strengthening partnerships with post-secondary institutions.

Requirements

- An undergraduate degree in a field of specialization related to the position, particularly in education, and have at least five years of relevant experience. Any combination of equivalent training and experience will be considered.
- Fluency in one of Canada's two official languages, and a very good understanding of the other official language.

Working conditions

Travel to all work zones is an integral part of this position, for a period of 48 hours or more, two times per month or more.

Conditions of employment

We offer competitive working conditions: pension fund, Christmas holidays, flexible cultural holidays, three weeks of annual vacation time, sick leave, possibility of regular or episodic telework, work schedule options available, summer schedule, etc.

Application deadline: 4:00 p.m. April 2, 2019

To ensure services meeting the needs of member communities are provided by qualified staff representative of the population it serves, the FNEC promotes staffing in the following order: 1) FNEC employees, 2) First Nations members from FNEC-member communities, 3) members of other First Nations, 4) Indigenous peoples, 5) other applicants.

Please send your application to the FNEC by mail, email or by fax:
 First Nations Education Council, 95 Rue de l'Ours, Wendake, Quebec G0A 4V0
 Email: ressourceshumaines@cepn-fnec.com Fax: 418-842-9988

To obtain the complete job description, call us at 418-842-7672 or email us at the above address.

We thank all applicants for their interest, but only candidates selected for an interview will be contacted.

**TO SEE ALL THE JOB OFFERS POSTED BY THE FNEC AND OTHER FIRST NATIONS ORGANIZATIONS,
 VISIT OUR [JOB BANK \(ge.cepn-fnec.com\)](http://ge.cepn-fnec.com)**